ANNEX TO THE RULES OF ADMISSION OF APPLICANTS INTO THE STUDY PROGRAMMES OF FIT BUT IN ENGLISH

The Academic Senate of Faculty of Information Technology, Brno University of Technology approved this “Annex to the rules of admission of foreign applicants into the study programmes of FIT BUT in English” for admission of applicants for study programmes of FIT BUT in English in order to study in a bachelor’s, master’s or doctoral study programme and for admission to parts of such study programmes.

Part I
Admission into a full study programme

Section 1
Basic rules of admission into the study programmes

(1) The admission procedure is conducted in English according to the rules and regulations of the appropriate study programme at FIT BUT.

(2) The applicants for admission in all the study programmes in English at FIT BUT should prove that they have a sufficient knowledge of English. This knowledge of English can be proven by a valid certificate of proficiency in English.

Section 2
Admission into the bachelor’s study programme

(1) The deadline for applications to study for foreign applicants who pay the tuition fee is April 30th of the academic year prior to the anticipated academic year of admission.

(2) A certificate of secondary education (The Secondary School-Leaving Certificate or General Certificate of Secondary Education – GCSE or an equivalent certificate) is a prerequisite for admission and must be attached to the application or delivered to FIT BUT by September 15th at the latest for the academic year of admission.

(3) The admission procedure includes an entrance exam. FIT BUT will not open the bachelor’s study programme in English in the event of a small number of applicants.

Section 3
Admission into the master’s study programme

(1) The deadline for applications to study for foreign applicants who pay the tuition fee is April 30th of the academic year prior to the anticipated academic year of admission.

(2) Every applicant for study in a master’s study programme must have graduated in a bachelor’s study programme or its equivalent or higher in the field of information technology or in a similar field. A copy of documents proving such a level of education must be attached to the application.

(3) The admission procedure includes the entrance exam. FIT BUT will not open the master’s study programme in English in the event of a small number of applicants.
Section 4

Admission into the doctoral study programme

(1) The deadline for applications to study for foreign applicants who pay the tuition fee is April 30th of the academic year prior to the anticipated academic year of admission.

(2) Every applicant for study in a doctoral study programme must be a graduate of a similar master’s study programme or higher in the field of information technology or in a similar field of study. A copy of documents proving such a level of education must be attached to the application.

(3) The admission procedure includes an entrance exam. A prerequisite for admission requires the applicant to contact their potential supervisor and get acquainted with the anticipated topic of their doctoral studies and thesis. FIT BUT will not open the doctoral study programme in English in the event of a small number of applicants.

Part II

Admission into a part of study programme

Section 5

Admission of foreigners into a part of study programme

(1) Applicants can be exceptionally admitted at FIT BUT based on the decision of the dean for study of a part of some of the study programmes in compliance with the “Statut Vysokého učení technického v Brně” (Section 7, paragraph 6), especially in connection with international exchange of students, student stays or similar activities. Such admissions are strictly limited to applicants who are students of other universities in similar fields of study and are also limited to a specified period of time.

(2) The application for study in a part of a study programme should be submitted by the student according to the procedure defined by the rules of admission into the corresponding study programme at FIT; however, the application can be submitted any time and in addition to the standard application it should include the time interval and content of the part of the study programme to be studied. If the applicant applies for study in the framework of LLP ERASMUS exchange programme, the standard application form can be replaced with the “Learning agreement” of the exchange programme.

(3) In the event that the above mentioned part of the study programme contains preparation of a bachelor or master’s thesis, the necessary conditions for admission is an agreement on the topic of such a thesis and confirmation of the supervisor of the thesis.

(4) In cases where admission is based on this section, the student will not be allowed to pass the final exams in any study programme and is not entitled for any academic degree from FIT BUT.
Part III

Financial fees

Section 6

Financial fees collection

(1) The financial fees collected for studies in English and methods of payment are defined through a decision by the Dean of FIT BUT. A written agreement will be signed between the student and FIT BUT for a single academic year that will define the rights and duties of the student.

(2) The upper limit of the financial fees for studies in English is defined by internal BUT regulations (“vnitřní předpisy VUT v Brně”).

(3) In cases where admission is granted according to Section 5, the financial fees are not collected from students of the LLP ERASMUS exchange programme nor from the students accepted based on agreements that explicitly state that the fees will not be collected. Other students can apply for the waiving of their fees by the Dean of FIT BUT.

These regulations were approved by the Academic Senate of the Faculty of Information Technology of Brno University of Technology 8th March 2011.

These regulations were issued on 9th March 2011.

These regulations will come into effect from 9th March 2011.

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dean                                    Vice-dean for external relations